

Economic and Labour Relations Review Guide for Contributors and Referees

1. Original articles which are concerned with contemporary issues, developments and policy making may be submitted for consideration for publication in the ELRR, provided they have not been published elsewhere or are under consideration for publication elsewhere.
2. ELRR is a refereed journal. Papers must be submitted electronically to amanda.baird@unsw.edu AND a.junior@unsw.edu.au in **Word format**. They should be up to **8,000 words** and contain an abstract of less than **150 words** describing the major points made in the paper and the main conclusions reached. Up to **six keywords** should be given on the cover page.
3. Copyright of articles published in ELRR is vested in the journal. Permission to reprint should be sought from the Editors. This will be granted in normal circumstances.
4. Manuscripts should have a separate title page providing the contributors' names, affiliation(s), email and postal address(es). Do not include the contributors' name(s) on the first page of the article.
5. If you use acronyms and abbreviations, use the full title the first time, followed by the acronym in brackets.
6. Mathematical notation should be provided in both symbols and words. Articles of a mathematical nature should also contain a clear statement of the arguments in plain English, with substantial amounts of mathematical material placed in an appendix.
7. Quotations of four or more lines should be indented. Shorter quotes should be placed in the body of the text.
8. Endnotes, which should be kept to a minimum, should be numbered serially and included at the end of the article. Tables and charts or figures should be numbered consecutively and included at the end of the text.
9. In-text references should include the author's name, year of publication and page: **Chapman (1983: 230) has argued ...** or **'Many questioned the equality of working Japanese women (Sano 1983: 420)'**. Where an author has more than one publication in the same year, use alphabetical ordering to distinguish: for example, **(Dabscheck 1986b: 46)**.
10. A references list should be included at the end of the text. This should cite all works referred to. The reference list should be arranged in alphabetical order by author. You are recommended to use a bibliographic program like **EndNote** for referencing.

Examples

For Books

Hagan, J. (1981) *A History of the ACTU*, Longman Cheshire, Melbourne.

For Articles/Chapters within Books

Deery, S. (1989) 'Unions and technological change', in G. W. Woods and D. H. Plowman (eds) *Australian Trade Unions: An Industrial Relations Perspective*, Macmillan, Melbourne, Second edition, pp. 269–287.

For Articles in Journals

Whitehead, T. (1987) 'Stocks and flows: Current policy issues in Australia', *Economics*, 22(2), pp. 10–17.

Citing from Internet Sources

A web page with an author:

Winston, J. (1999) *A look at referencing*, available: <http://www.aaa.edu.au/aaa.html> [accessed 20 October 2010].

An unauthored web page:

'Page title' (2010) available: <http://www.aaa.edu.au/index.html> [accessed 20 October 2010].

ISSN 1035-3046



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