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2. All tables, charts and graphs should be clearly titled and numbered consecutively and included at the end of the text in the Main Document
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5. If you use acronyms and abbreviations, use the full title the first time, followed by the acronym in brackets
6. Mathematical notation should be provided in both symbols and words. Articles of a mathematical nature should also contain a clear statement of the arguments in plain English, with substantial amounts of mathematical material placed in an appendix
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10. A references list at the end of the text should cite all works referred to, listing them in alphabetical order by author
11. Please use the style illustrated by the examples below

Referencing

Blogs, F. (1999) Referencing is easy, available: <http://www.asb.unsw.edu.au/> [accessed 31 December 2010].

Davis, Q. (2003) *Employment Law: An Introduction*, Utopia Press, Santa Monica, CA.

Smith, B. and Richards, F. (1976) 'Shareholder voice: Making it count', *Economics and Ethics*, 23(4), pp. 2–22.

Snaid, P. (2010) 'Technological change: Theories of diffusion' in G. Qin and S. Oloro (eds) *Debating Economic Growth*, Academic and General, Slough, pp. 27–64.

(2007) A new approach to citing, available: <http://www.asb.unsw.edu.au/> [accessed 1 January 2011].

In-text citing and referencing

Single quotation marks for short direct quotes; separate line and indent without quotation marks for quotations of 3 lines or longer.

... Jones (2009: 23–24) argues ... Further, she points out (ibid)

... future trends are uncertain (Brown 1999: 23; Smith et al. 2009: 22)

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