

Instructions to Authors

Preparing Manuscripts. Authors should prepare manuscripts according to the *Publication Manual of the American Psychological Association* (4th ed.). Typing instructions and instructions on preparing tables, figures, references, metrics, and abstracts appear in the *Manual* (consult Appendix B, Checklist for Manuscript Submission, as a guide). Manuscripts should be written in English. All copy must be double-spaced, with a maximum of 30 pages (DIN A 4). Figures, tables, and footnotes should be supplied on separate pages, numbered and referred to by the number in the text. References should be listed at the end of the manuscript and referred to in the text by name and year. All manuscripts should have two title pages: the first one with the short title, the full title, the author's name, affiliation, date of postage, and author's address; the second title page should only show the short title, the full title, and the postage date. All manuscripts are subject to editing for sexist language.

Abstracts. Manuscripts of articles must be accompanied by two 150 - 200 word abstracts, one in English and one in Spanish. The abstracts should be a summary of the whole manuscript, not only of its conclusions. Each abstract must be typed on a separate sheet of paper. A list of 4 - 5 key words should be provided directly below the abstract. Key words should express the precise content of the manuscript.

Submitting Manuscripts. Submission implies that the manuscript has not been published and is not currently under consideration for publication elsewhere. A statement transferring copyright to *The Spanish Journal of Psychology* will be required before the manuscript can be accepted for publication. Three hard copies of the manuscripts (including copies of illustrations and tables) should be submitted, and all copies should be clear, readable, and on paper of good quality. Manuscripts should be accompanied by the corresponding cover letter. In addition to addresses, affiliation, and phone numbers, the cover letter should include electronic mail addresses and fax numbers, if available, for potential use by the editorial office and later by the production office. After notice of acceptance, authors should submit final versions of their manuscript on a computer disk in Word or compatible. Authors should keep a copy of the manuscript to guard against loss. The first author will receive thirty (30) off-prints of the paper. Additional copies in multiples of fifty (50) may be purchased by filling out an off-print order form which will be sent with the proofs to the author. Mail manuscripts to the Editor:

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Selection Process. Since the reviewing process will be masked, the author's name should appear only on the accompanying cover letter, and the first title page, but *not* on the second title page, the abstract, nor in the article itself. Authors should make every effort to ensure that the manuscript itself contains no clues to their identities (any footnotes containing information pertaining to the authors' identity or affiliations, etc., should be on separate pages). All manuscripts will be submitted to the Consulting Editors to be rigorously assessed. These editors will form a team of outstanding professionals from different countries. Manuscripts will not be returned to the author.

Ethical Standards. The Journal subscribes to the ethical standards of the APA, within the legal framework of Spain. Authors are reminded that, once a manuscript has been submitted for publication, it should not be sent off for concurrent consideration by any other journals.

THE SPANISH JOURNAL OF PSYCHOLOGY

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Volume 2

Number 1

May 1999